

Board of Directors Minutes
May 8, 2014
8:00 –10:00

Members and Guests Present: Marilyn Canavan, Jane Edwards (guest), Sally Harwood, Mike Heavener, Elery Keene, John Reuthe (guest), Mike Roy, Clough Toppan, Linda Woods

Elery motioned to accept the minutes from April. Sally seconded. The vote was unanimous.

Financial Report:

The city account has \$2442.05 Linda deposited a \$3000 donation from the anonymous donor.

There is \$2439.01 in the checkbook. The bill for the annual meeting and the filing fee for the annual report to the IRS have been paid. Some of these funds are designated for a variety of purposes.

With John Reuthe's help, Linda has recorded all SMMC check book transactions from July 1, 2013, to present into Quicken. This will allow for better record keeping and written reports. She presented a copy of the current report.

Action Item:

John & Linda: Create a Quicken report for the City account.

Sally motioned to accept the treasurer's report. Marilyn accepted. The vote was unanimous.

Fundraising Committee Report:

The Fundraising Committee had a very productive meeting with suggestions that extended beyond grants. They are considering an annual appeal for member donations. Their next meeting is May 22 at 10:00 in the Winslow Town Office.

Coordinator's Report:

The coordinator's report was not presented at the meeting to allow for time to be spent on Old Business. It is written here in its entirety.

Public Outreach:

Bonnie Sammons of the Education Team wrote SMMC's May column that should appear in *The Sentinel* on May 13. It will be posted on the web site. Ross Nason will write the June column about the advantages of recycling.

Elery represented SMMC at the REM luncheon on May 6.

Linda will be tabling at the Benton Alewife Festival on May 17.

Mid Maine Climate Adaptation Working Group:

Approximately 20 people attended Climate Adaptation: Challenges and Opportunities for Energy Resilience at KVCOG on April 22.

Mid Maine Climate Adaptation Working Group will continue to meet to plan future briefings. The next one will be on public health and is tentatively scheduled for the week of June 23. Bob McLaughlin is serving as the leader of this project.

Jennifer, Mike H, John R, and others will be meeting to decide whether to submit an application for the Georgetown grant, which offers \$5 M for energy efficiency projects.

The next meeting will be Thursday, May 8 at 4:00 in the Winslow Town Office.

Climate Change Policy Team:

During April the legislature was debating bills and voting on them in the House and Senate. Of the two main solar bills we testified for earlier, one didn't pass. The other did pass and requires a study by the PUC. The team met on May 5th and discussed wood-burning again. We discussed several options for summer projects and decided that we would research and discuss how we could reach the SMMC vision statement's goal of reducing our local carbon footprint by 50% of what it was in 2009. Later we will discuss this goal with other SMMC teams, with municipal officials, and with our legislative candidates. The next meeting will be June 23 at 6:30 at the Winslow Public Library.

Education:

The team postponed its first Learning Circle "Powering a Bright Future" due to lack of interest. Linda accompanied Alexander West to Fedco to purchase trees for the garden at the Mid Maine Homeless Shelter. The funding came from a Sow It Forward grant.

John Reuthe met with the Education Team to discuss his need for assistance writing a curriculum for his Efficiency Maine grant.

The team may be hosting a presentation by Ernie Grolimund about the potential health effects of wood smoke.

The next Education Team meeting is May 22 at 8:30 in the mayor's conference room.

Energy:

John Reuthe met with interested members of all previous Energy Teams to summarize the new grant expectations.

Local Foods Team:

The Local Foods Team has not met. They will be sending a Doodle poll because they have a lot to discuss.

Rethink, Reduce, Reuse, Recycle Team:

Ross Nason is continuing to work on a Green Seal program for businesses. Planning has begun for composting at The Taste of Waterville. They are hoping to hold composting workshops at the Waterville Farmers' Market. The group will be assisting the Waterville City Council with educational presentations if curbside recycling is approved. Their next meeting is June 5 at noon at Jin Yuan.

Transportation Team:

The Transportation Team and Active Communities Environment have merged. Each group will continue to work separately to promote public transit, walking, and biking. They will meet quarterly together as a group. The next meeting is May 29 at 4:00 at KVCOG.

Action Item:

Mike H: Contact Jim Wood about the status of rail service to this area

Old Business:

A review of the Bylaws occurred.

Mike R motioned that Article III Section 3 be removed. Sally seconded. The vote was unanimous.

Sally motioned that to add the Conflict of Interest policy as Appendix A along with the Bylaws. Mike R seconded. The vote was unanimous.

Clough motioned to combine the offices of secretary & treasurer. Mike R seconded. The vote was unanimous.

Mike R motioned to change the title in Article V from Executive Secretary to Sustainability Coordinator. Elery seconded. The vote was unanimous.

Mike R motioned the language in Article V Section 1 be changed to "preparation of an annual financial report." Sally seconded. The vote was unanimous.

Sally motioned for Clough to make the corrections to this point and send a revised draft to the Board. Mike R seconded. The vote was unanimous.

Action Item:

Clough: Send an updated draft of the Bylaws to Board members before the June 12 meeting

After much discussion, it was decided to write to Running Start Institute to express our concerns about the confusion and lack of coordination between our two groups.

Action Item:

Mike H & Mike H: Write a letter to Running Start Intitute representatives

New Business:

The Fundraising Committee's suggestion to add another Board member who is knowledgeable about fundraising was delayed until the June meeting.

The next regular meeting will be **Thursday, June 12 at 8:00** in the **Mayor's Conference Room**.

Respectfully Submitted,

Linda Woods, Coordinator

Elery Keene, Secretary